SMART IRB

Start-up Package for Study Teams

*These resources will help you understand your roles and responsibilities related to single IRB review, including when you are part of a Lead Study Team. See also the **Start-up Package for NIH Grant Preparation**.*

WHEN TO USE? WHEN YOU ARE...	WHAT?	WHY?
IDENTIFYING A REVIEWING IRB AND REQUESTING A RELIANCE ARRANGEMENT	FAQs for Research Teams - Relying on an External IRB ⬇	Helpful hints for when your institution relies on an external IRB.
UNDERSTANDING STUDY TEAM RESPONSIBILITIES RELATED TO SINGLE IRB	Overall PI (and Lead Study Team) Checklist ⬇	Helps an Overall PI (and Lead Study Team, where applicable) understand and fulfill their responsibilities under single IRB review.
	Relying Site Investigator Checklist ⬇	Helps site investigators and study teams understand and fulfill their responsibilities when a study has been ceded to an external institution.
	Communication Plan for Single IRB Review ⬇	Helps IRBs, relying institutions, and study teams identify and assign key communication responsibilities for studies using a Single IRB.
REQUESTING AND TRACKING SINGLE IRB ARRANGEMENTS	SMART IRB Online Reliance System ↗	Allows study teams to work with their home institutions to propose a Single IRB arrangement.
COLLECTING AND PROVIDING INFORMATION FOR IRB REVIEW	Relying Site Study Team Survey ⬇	The Overall PI/Lead Study Team may use this tool to obtain key information from relying site study teams and determine whether particular regulatory or institutional requirements should be communicated to the Reviewing IRB.
	Informed Consent Documents: Inserting Local Context Language ⬇	Provides guidance to IRBs, relying institutions, and study teams regarding the different roles that may be involved in inserting local context language in informed consent documents.

LEARN MORE BY WATCHING THE VIDEOS IN THE SMART IRB LEARNING CENTER ↗